



DRIVER GUIDE

SEV - DEUTSCHE BAHN

RBL phone • HAFAS.fleet • bus preparation

**Key rules before the first trip
and during service**

The RBL / HAFAS.fleet instructions apply exclusively to SEV services for Deutsche Bahn.

1. Before departure - prepare the bus

1

Abfahrtskontrolle

Before departure, carry out a short bus check. In particular, check:

- bus lighting
- condition of the tyres
- engine oil level
- coolant level

If you notice a problem

Report the defect before starting the assignment.

Sign and Umlauf number

The bus MUST display the correct SEV destination sign (line and origin/destination). Place the sign behind the front windscreen on the RIGHT side so it is clearly visible from outside. Suction cups make mounting easier, but if they are missing the sign must still be displayed.



Umlaufnummer

The full Umlauf has 7 digits. The bus displays the last three digits.

Example: XXXX123 → bus marking: 123

THE SIGN MUST ALWAYS BE DISPLAYED.

2. How to read a DB schedule

2

Umlauf: 3144226 Mo-Do (120)

Verkehrsbeschr.: 07.-10.09.26
Betriebshof: X766016 Nutz-km: 83,669
Fahrzeugtyp: Niederflur Gelenkbus 18 m Seite: 1/1

Dienst: 3144226	
Leerfahrt	
DB Karlsruhe - RVS Regionalbusverk. SW,	ab 14:25
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	an 14:30
Fahrt: 3144125 Linie: 983245	
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	ab 14:30
Karlsruhe-Durlach ZOB, alle Richtungen, D	14:41
Jöhlingen B293, n Bauerbach,	15:03
Wössingen Grundschule, n Bauerbach,	15:15
Bretten Bf, alle Richtungen, Bus 8	an 15:30
Fahrt: 3245128 Linie: 983245	
Bretten Bf, alle Richtungen, Bus 8	ab 15:30
Wössingen Grundschule, n Grötzingen,	15:45
Jöhlingen B293, n Grötzingen,	15:57
Karlsruhe-Durlach ZOB, alle Richtungen, E	16:19
Karlsruhe Hbf Süd Regio, n Karlsruhe Hbf Vcr	an 16:30
Leerfahrt	
Karlsruhe Hbf Süd Regio, n Karlsruhe Hbf Vcr	ab 16:30
Karlsruhe, Überlage Alter Schlachthof,	an 16:31
Leerfahrt	
Karlsruhe, Überlage Alter Schlachthof,	ab 17:19
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	an 17:24
Fahrt: 3144135 Linie: 983245	
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	ab 17:24
Karlsruhe-Durlach ZOB, alle Richtungen, D	17:35
Jöhlingen B293, n Bauerbach,	17:57
Wössingen Grundschule, n Bauerbach,	18:09
Bretten Bf, alle Richtungen, Bus 8	an 18:24
Leerfahrt	
Bretten Bf, alle Richtungen,	ab 18:24
DB Karlsruhe - RVS Regionalbusverk. SW,	an 19:14

UMLAUFNUMMER

Number of the complete bus duty / Umlauf.

Example: 3144226
On the bus: 226

FAHRTNUMMER

Number of one passenger trip.

Trip at 14:30:
3144125

ENTER THIS NUMBER in RBL.

DNI / DAYS

Mo-Do = Monday-Thursday.
Verkehrsbeschr.: 07.-10.09.26

Remember:

UMLAUF = bus marking

FAHRT = number entered in RBL

SEV DBREISEN: I
13.08.2025, 12:00

IMPORTANT - scope of the RBL / HAFAS instructions

DEUTSCHE BAHN ONLY

The RBL phone and HAFAS.fleet instructions below apply exclusively to SEV services operated for Deutsche Bahn.

For other operators, e.g. erixx or WestfalenBahn, the rules may be different. A different phone or app may be used, there may be no RBL at all, or the operator may require the trip to be reported by telephone.

How can you identify a Deutsche Bahn assignment most easily?

By the characteristic DB schedules with yellow frames and yellow fields. Receiving such a schedule is the easiest indication that the assignment is for Deutsche Bahn.

Umlauf: **3144226** Mo-Do (120)

Verkehrsbeschr.: 07.-10.09.26
Betriebshof: X760016 Nutz-km: 83,669
Fahrzeugtyp: Niederflur Gelenkbus 18 m Seite: 1/1

Dienst: 3144226	
Leerfahrt	
DB Karlsruhe - RVS Regionalbusverk. SW,	ab 14:25
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	an 14:30
Fahrt: 3144125 Linie: 983245	
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	ab 14:30
Karlsruhe-Durlach ZOB, alle Richtungen, D	14:41
Jöhlingen B293, n Bauerbach,	15:03
Wössingen Grundschule, n Bauerbach,	15:15
Bretten Bf, alle Richtungen, Bus 8	an 15:30
Fahrt: 3245128 Linie: 983245	
Bretten Bf, alle Richtungen, Bus 8	ab 15:30
Wössingen Grundschule, n Grötzingen,	15:45
Jöhlingen B293, n Grötzingen,	15:57
Karlsruhe-Durlach ZOB, alle Richtungen, E	16:19
Karlsruhe Hbf Süd Regio, n Karlsruhe Hbf V	an 16:30
Leerfahrt	
Karlsruhe Hbf Süd Regio, n Karlsruhe Hbf V	ab 16:30
Karlsruhe, Überlage Alter Schlachthof,	an 16:31
Leerfahrt	
Karlsruhe, Überlage Alter Schlachthof,	ab 17:19
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	an 17:24
Fahrt: 3144135 Linie: 983245	
Karlsruhe Hbf Süd Regio, n Karlsruhe Durlach	ab 17:24
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Leerfahrt	
Bretten Bf, alle Richtungen,	ab 18:24
DB Karlsruhe - RVS Regionalbusverk. SW,	an 19:14

REMEMBER:

First check which operator you are driving for. Do not automatically apply the DB procedure to services for other operators.

3. RBL phone - how to identify it

3

RBL-Handy



It is an ordinary mobile phone used for Deutsche Bahn services. There are two number labels on the back:

RBL-Nr.

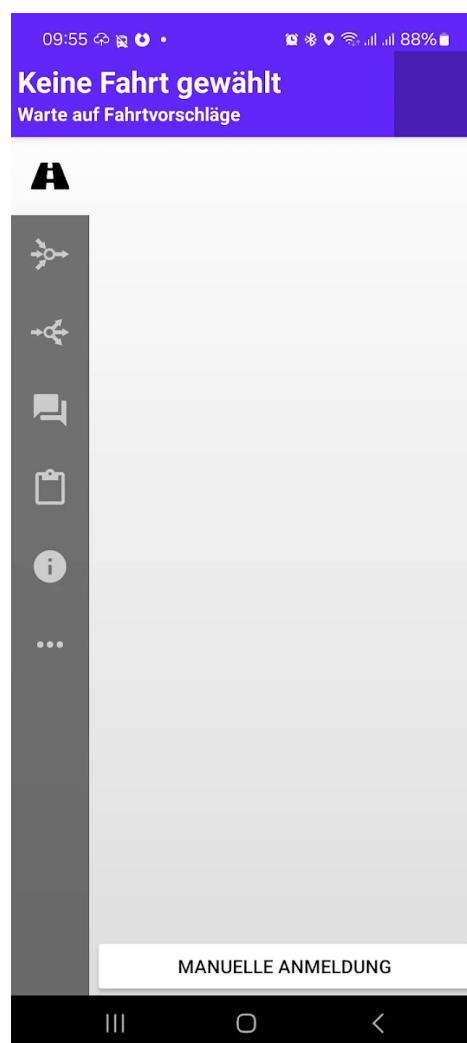
Four-digit identification number of the individual device.

PIN

4480 - the PIN is always the same.

Start HAFAS.fleet

Start the app shortly before the trip, preferably when you are already near the first stop. A Fahrt can be loaded no earlier than 45 minutes before its first departure.



Start screen

If the app does not suggest the trip, select MANUELLE ANMELDUNG and enter the Fahrtnummer from the schedule.

Example

Fahrt 3144125 → enter in RBL: 3144125

4. Select the Fahrt and start RBL

4

Two ways to log in

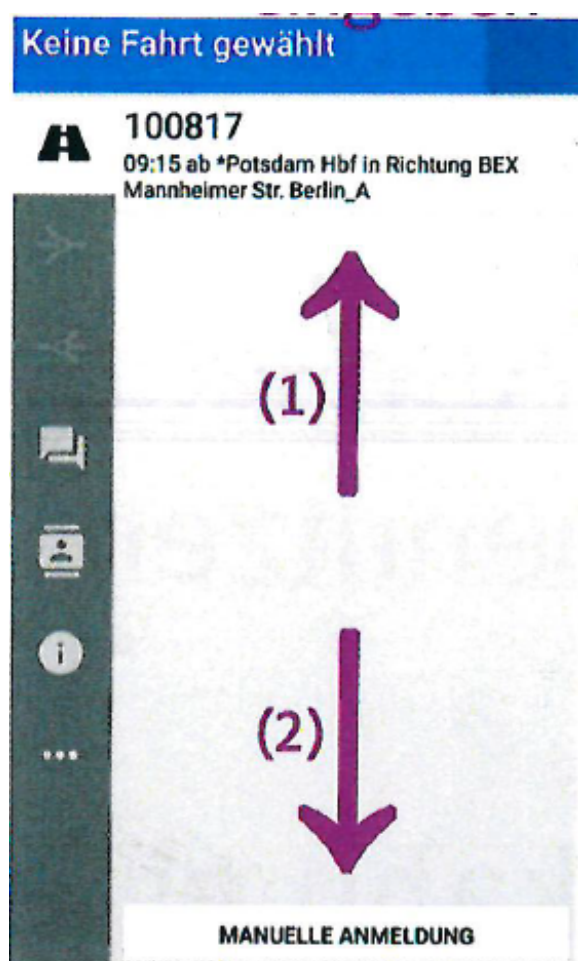
If you are near the first stop or along the route, the app may use your location to automatically suggest suitable Fahrten.

1 SELECT FAHRT FROM THE LIST

If the correct trip appears in the list, select it directly. At the end of the Fahrt, the app will usually switch automatically to the next Fahrt in the same Umlauf.

2 MANUELLE ANMELDUNG

If the trip is not listed, choose Manuelle Anmeldung and enter the Fahrtnummer manually. After a manually logged Fahrt, the next trip normally has to be logged manually again.



Check after every trip

Automatic switching does not always work. Make sure RBL shows the correct next Fahrt.

5. During the trip - Prognose and Karte

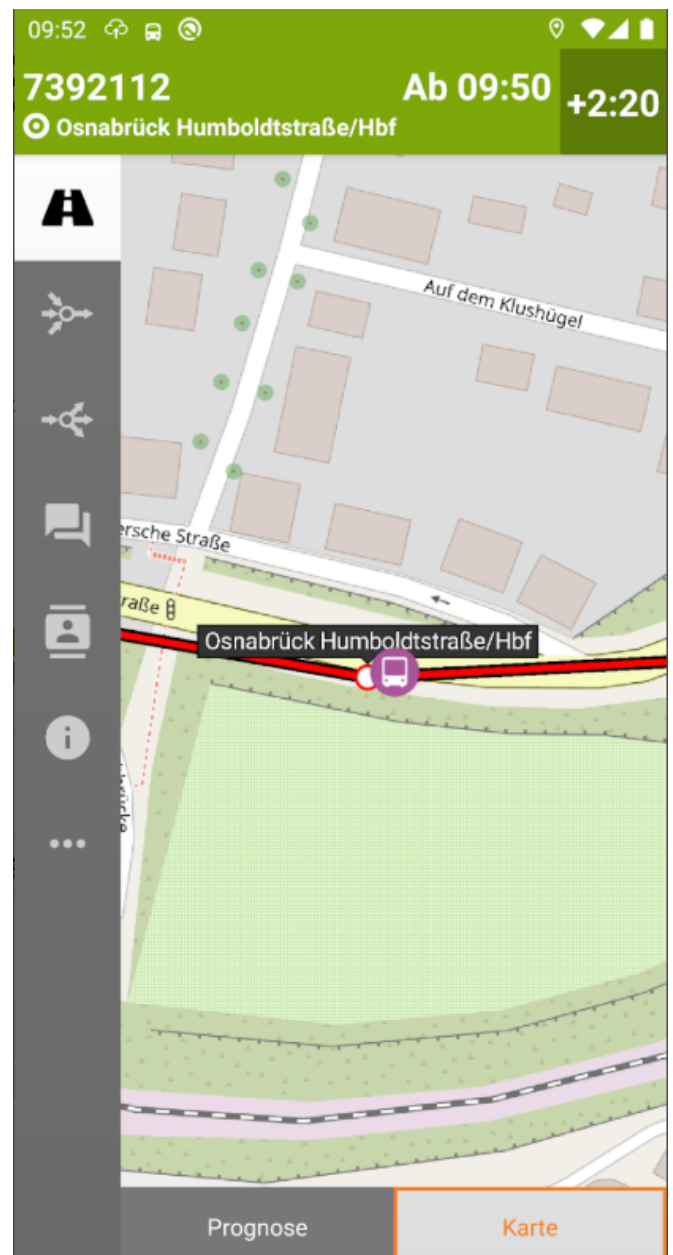
5

7392112		An 09:50	+0
→ Osnabrück Humboldtstraße/Hbf			
	Osnabrück Humboldtstraße/Hbf	09:50	+0
	Osnabrück Schinkelstraße	09:51	+0
	Osnabrück Oststraße	09:52	+0
	Osnabrück Rosenberg	09:53	+0
	Osnabrück Finkenweg	09:54	+0
	Osnabrück Jeggener Weg	09:55	+0
	Osnabrück Auf der Heide	09:56	+0
	Osnabrück Südstraße	09:57	+0
	Osnabrück Kreuzhügel	09:58	+0
	Osnabrück Gretescher	10:00	+0

Prognose Karte

PROGNOSE

List of stops, scheduled times and current punctuality.



KARTE

The map shows the bus position, route and stop locations.

Punctuality

GREEN bar = you are running to schedule. RED bar = you are early - watch the time and do not depart before the scheduled time.

!!! NEVER DEPART FROM A STOP EARLY !!!

6. If RBL is not working + key rules

6

RBL WORKING

Fahrt is logged correctly → Leitstelle receives the data automatically. No additional call is required.

RBL NOT WORKING

No phone, flat battery, no internet, app problem, Fahrt missing or another transmission problem → the trip must be reported.

DB SEV LEITSTELLE

+49 30 860 96 444

If you cannot communicate by phone, report the problem immediately in the WhatsApp Dispo group.

Example report:

„Hallo, Mundstock Reisen. Ich melde meine Abfahrt in Karlsruhe um 14:30 Uhr.“

Punctuality

- If RBL is logged correctly and differs from the PDF schedule, RBL takes priority. Make sure the correct Fahrt is logged.
- Report any such discrepancy immediately to Leitstelle and Dispo. If Leitstelle cannot be reached, at least inform Dispo.
- Depart every stop on time, never early. A delay of up to 2 minutes is acceptable.
- Report delays of more than 10 minutes to Leitstelle or Dispo.
- Report problems during the trip to Dispo immediately.

After work - refuelling and cleanliness

REFUEL - EVERY DAY

After work, the bus must be refuelled every day before parking. Use Tankpol 24 with the LEU card whenever possible. DKV cards are carried in all buses, but are for emergency use only.

BUS CLEANING

After refuelling, park the bus in the designated place and leave it tidy. Remove larger rubbish during breaks as well. Clean the floor at least once a week when possible; remove heavy dirt immediately.